



Texas Association of Appraisal Districts

7700 Chevy Chase Drive, Building One, Suite 425 Austin, Texas 78752-1558 512/467-0402 FAX: 512/452-0427

May 2018

Dear Chief Appraiser:

Enclosed you will find detailed information on TAAD's back by popular demand **Chief Appraiser Refresher**. This will be a week-long professional development opportunity for veteran chief appraisers. It will be held **December 3 - 7** at the TAAD office in Austin; an application is attached. I encourage you to review the attendance criteria, consider this educational opportunity and return the completed application quickly.

The deadline for returning your application and registration fee is **October 15**.

Class size will be limited. This year, we will welcome not only veteran chief appraisers, but registration will also be open to deputy and assistant chief appraisers, as well as chief appraisers who are associate members. Please understand that this is **not** the same program as the Chief Appraiser Institute and the mandatory training it provides to new chief appraisers.

The format of this program will enable the students to learn from some of the best instructors and practitioners in the business, and also learn from one another. And, it will also build a network of colleagues to provide support, experience and cooperation in the administration of your appraisal district.

Please consider this opportunity. You will not be disappointed in the results.

Sincerely yours,

Rudy Durham
2018 President
Texas Association of Appraisal Districts

Attachments

CHIEF APPRAISER REFRESHER 2018 FACT SHEET

Cost: (This does not include lodging, travel or meals.)

Chief Appraiser of a TAAD Member District: \$350

Deputy or Assistant Chief Appraiser of a TAAD Member District: \$350

Staff member from a Member District: \$350

Associate member (Chief Appraiser from a nonmember district): **\$500**

Registration is not open to nonmembers or contractors.

CAR Dates for 2018

December 3 - 7, 2018

Other important dates:

- Tuesday, February 2, 2019 – recognition at TAAD Annual Conference Awards Luncheon, Renaissance Austin Hotel

Tentative Class Topics

- Laws and Rules/Legislative Advocacy/Dealing with the Media
- The Veterans Take on PVS, MAP and Anything Else Required for PTAD Submission
- The Fun Side of Budgeting // Customer Service
- Litigation Management
- Open Government Top Topics
- ARB Issues
- HR – The Good, the Bad, the Ugly
- Best Practices for CADs / If I'd Known Then What I Know Now

Class times:

Unless otherwise specified, class times will be 8:30 – 5 daily. We'll finish on Friday at noon in order to facilitate travel.

Classes held at:

TAAD office; 7700 Chevy Chase Drive, Building One, Suite 425; Austin 78752

Lodging:

Students are responsible for making their own lodging reservations. **We'll have a block of rooms at the nearby Hyatt Place Hotel.** We'll provide info about the Hyatt Place to each individual accepted into the class.



**APPLICATION FOR CHIEF APPRAISER REFRESHER
CLASS OF 2018**

Name of Applicant Preferred name for nametag

Current Job Title Number of Years in Property Tax Field

Name of Employer

Mailing Address

Email TDLR number

Phone (Business) (Cell)

All registrants must attach with this application:

- the signed and dated **terms and conditions statement**, and **payment** for the class

Registration fee for Chief Appraiser Refresher is:

Chief Appraiser of a TAAD Member District: \$350

Deputy or Assistant Chief Appraiser of a TAAD Member District: \$350

Staff member from a Member District: \$350

Associate member: \$500

Deadline for submission: October 15, 2018

Please return to TAAD; 7700 Chevy Chase Drive; Building One, Suite 425
Austin, TX 78752-1558

Acceptance notification will be sent via email by November 1, 2018.

Terms and Conditions:

- To qualify for attendance, you must be a currently-serving chief appraiser, deputy or assistant chief appraiser or member district staff member and hold the RPA designation.
- An applicant is not officially registered and will not be admitted to class until TAAD receives payment and completed registration form and Terms and Conditions document.
- Registration deadline is October 15, 2018.
- Acceptance verification will be sent by email to members of the 2018 Chief Appraiser Institute by November 1, 2018.
- Cancellation charges are:
 - \$150 if request in writing is postmarked no later than November 5;
 - \$250 if request in writing is postmarked November 6 - 16;
 - No refund if postmarked November 17 or later
- All classes will be held at the TAAD office
- A participant must attend all classes in order to receive a completion certificate.
- If you are certified by TDLR, please note that TAAD has requested continuing education (CEs) for the Chief Appraiser Institute.

TAAD will make every effort to accommodate as many applicants as possible, space permitting.

I agree to these terms and conditions.

Signature

Date