

2019 IAAO Course/Workshop Registration Form

- 1. Class Hours:** Unless otherwise specified, course hours are 8:30 am - 5 pm. Registration on class day 1 is 8-8:30 am.
- 2. Location/Hotel Accommodations:** check TAAD's IAAO schedule for announced location.
 - **Denton County Appraisal District**, 3911 Morse Street, Denton 76208
 - **Harris County Appraisal District**, 13013 Northwest Freeway, Houston 77040
 - **North Austin/Round Rock Marriott Hotel**, 2600 LaFrontera Blvd, Round Rock 78681
 - **TAAD Headquarters**, 7700 Chevy Chase Drive, Bldg. One, Suite 425, Austin 78752
 - **Travis Central Appraisal District**, 8314 Cross Park Drive, Austin 78754For lodging information, please refer to TAAD's website for suggestions.
- 3. Registration deadline:** IAAO requires class material to be ordered **at least three weeks prior to the course**, therefore TAAD must receive your registration at least three weeks prior to the course beginning. If you wish to register after this deadline, contact TAAD first to confirm availability.
- 4. Cancellations:** A \$100 administrative charge is deducted for cancellations. This includes faxed registrations.

Refund requests must be received by TAAD **in writing no later than one week prior to the first day of the course**. There are no refunds for cancellations received by TAAD less than one week prior to first day of class.

- 5. Cost for Courses:** Please refer to TAAD's IAAO Schedule for registration cost. Registration cost is **based on TAAD membership**, not IAAO membership.
- 6. Course materials:** Students will pick up course materials at registration on the first day of class.
- 7. Additional texts:** Please refer to the registration materials for possible additional IAAO texts needed for the class. **Each student is responsible for ordering and obtaining them from IAAO**. No texts will be available at the class.
- 8. TDLR Credit:** TAAD will automatically report CE credit upon completion for students who provide a TDLR number on this form. Some IAAO courses may also count for TDLR Core Credit for those working toward RPA or RTA/C certification. To request Core Credit, please contact TAAD directly prior to the class.

IAAO Crs/Wksh # _____ Course Dates _____ Course Location _____
Name _____ Nickname _____ TDLR # _____
Jurisdiction/Firm _____ Title _____
City _____ State _____ Zip _____
Telephone _____ E-mail Address _____

Course Registration Fee \$ _____

(Fee is based on TAAD membership, **not** on IAAO membership)

Total Amount Enclosed \$ _____

*Please complete the registration form and return it along with payment to:
TAAD, 7700 Chevy Chase Drive, Building One, Suite 425, Austin, TX 78752*

Office Use ONLY

Date: _____ Ck #: _____ Paid: _____ DB: _____