

2023 IAAO Course/Workshop Registration Form

- 1. Class Hours:** Unless otherwise specified, 8:30 am - 5 pm. Registration on class day 1 is 8-8:30 am for in-person classes. ZOOM log-in information will be sent in the week prior to class starting.
- 2. Location/Hotel Accommodations:** check TAAD's IAAO schedule for announced location.
 - **Harris County Appraisal District, 13013 Northwest Freeway, Houston 77040**For lodging suggestions, please refer to TAAD's website.
- 3. Registration deadline:** IAAO requires class material to be ordered **at least FOUR weeks prior to the course**, therefore TAAD must receive your registration at least four weeks prior to the course beginning. If you wish to register after this deadline, contact TAAD first to confirm availability.
- 4. Cancellations:** A \$100 administrative charge is deducted for cancellations. Requests for partial refunds must be received by TAAD **in writing no later than one week prior to the first day of the course**. There are no refunds for cancellations received by TAAD less than one week prior to first day of class.
- 5. Cost for Courses:** Please refer to TAAD's IAAO Schedule for registration cost.
- 6. Course materials:** (for in-person classes) Students will pick up course materials at registration on the first day of class.
- 7. Additional texts:** Please refer to the registration materials for possible additional IAAO texts needed for the class. **Each student is responsible for ordering and obtaining them from IAAO.** No texts will be available at the class.
- 8. TDLR Credit:** TAAD automatically reports CE credit for IAAO students who provide a TDLR number on this form. Some IAAO courses may count for TDLR Core Credit for RPA certification. **As of 2022, IAAO will no longer release grades to TAAD without a waiver from the student allowing it.** To request Core Credit, please contact TAAD directly prior to the class and submit the IAAO waiver (below) for release of grades.
- 9. WAIVER FOR IAAO TO RELEASE GRADE (see above)**
 "I give IAAO permission to release my grade/results to TAAD for state licensing purposes."

IAAO Crs/Wksh # _____ Course Dates _____ Course Location _____

Name _____ IAAO# _____ TDLR# _____

Jurisdiction/Firm _____ Title _____

City _____ State _____ Zip _____

Telephone _____ E-mail Address _____

Course Registration Fee \$ _____

(Fee is based on TAAD membership, not IAAO membership)

Total Amount Enclosed \$ _____

Please complete the registration form and return it along with payment to:
TAAD, 7700 Chevy Chase Drive, Building One, Suite 425, Austin, TX 78752

Office Use ONLY

Date: _____ Ck #: _____ Paid: _____ DB: _____