

DEEDS, RECORDS AND TITLE TRANSFERS



TAAD presents a one-day seminar for appraisal district staff members with the responsibility of handling deed transfers, record changes and title research.

CLASS INFORMATION

Date: November 20, 2025

Location: North Austin Marriott Hotel; 2600 La Frontera Blvd, Round Rock, TX 78681

Lodging: See <https://taad.org/hotel-links/> for reservation link. \$133/night; Reserve 3 weeks in advance.

CEs: 7.5 hours

Hours: Registration 8-8:30; class 8:30-5;

breakfast included & lunch on your own

Registration deadline: November 13, 2025

Primary Instructors: Sandra Griffin, Perdue
Brandon Fielder Collins & Mott; Roland Altinger,
Harris CAD

TOPICS COVERED:

Plats & Reading Deeds

- Why platting is required
- Legal descriptions
- Anatomy of a deed
- Recording a deed
- The "words of conveyance"
- Instruments conveying title
- Monuments

- Plat creation and regulation
- Regulatory systems
- Conflicts of interest, civil penalties
- Subdivisions
- Legal issues

Records & Title Transfers

- Covenants and warranties
- Contract for sale
- Contract for deed
- Life estates and undivided interests
- Estate administration
- Homestead issues

- Community and separate property
- Intestacy
- Adverse possession
- Separate ownership of land/improvements
- Disputed title
- Taxing unit boundary disputes
- Passing of title, muniment of title

REGISTRATION INFORMATION

Name _____ TDLR number _____

Jurisdiction _____

Address _____ City _____

State _____ Zip _____ Phone Number _____

Email address _____

REGISTRATION FEES

Please check one; registration fees must reflect current membership status.

☐ \$175 TAAD
Member District

☐ \$200 TAAD Affiliate or
Associate member

☐ \$225 Nonmember

CANCELLATION/REFUND POLICY

Requests for refunds must be submitted in writing by November 13, 2025; a \$75 cancellation fee will be deducted. No refunds for cancellations later than November 13, 2025.

Please complete the registration form & return along with payment to:
TAAD | 7700 Chevy Chase Drive; Bldg. One, Suite 425 | Austin, TX 78752-1558

TAAD Office Use ONLY

Date: _____

Ck #: _____

Paid: _____

DB: _____